



**SPECIAL EDUCATION
TASK FORCE
MEETING**

Board of Trustees
Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar

Superintendent
Eric R. Dill

Union High School District

**WEDNESDAY, APRIL 18, 2018
9:45 AM – 2:15 PM**

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT OFFICE
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

Welcome to the meeting of the San Dieguito Union High School District Special Education Task Force.

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the facilitator prior to the start of the meeting. When the facilitator invites you to the podium, please state your name before making your presentation.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, public comments are limited to item(s) on the published agenda. Unless an item has been placed on the agenda, no discussion or action may be taken. The facilitator may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Task Force less than 72 hours prior to the Task Force Meeting will be available for review on the district website, [click here](#) and/or at the district office. Please contact the [Administrative Services](#) department for more information.

CELL PHONES / ELECTRONIC DEVICES

As a courtesy to all meeting attendees, please set cell phones and electronic devices to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Special Education Task Force, please contact the [Administrative Services](#) office. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
SPECIAL EDUCATION TASK FORCE
MEETING AGENDA**

**WEDNESDAY, APRIL 18, 2018
9:45 AM – 2:15 PM**

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT OFFICE
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

The San Dieguito Union High School District has scheduled a Special Education Task Force Meeting for Wednesday, April 18, 2018, at the above location.

1. CALL TO ORDER 9:45 AM

INFORMATION ITEMS

2. WELCOME: MAUREEN O’LEARY BURNES
3. APPROVAL OF MINUTES / MARCH 14, 2018 SPECIAL EDUCATION TASK FORCE MEETING
Motion by _____, second by _____, to approve the minutes of the March 14, 2018 Special Education Task Force Meeting, as shown in the attached supplements.
4. GROUP ACTIVITY: REVIEW AND REVISE DRAFT STRATEGIC PLAN: MAUREEN O’LEARY BURNES
5. LUNCH
6. GROUP ACTIVITY (CONTINUED): REVIEW AND REVISE DRAFT STRATEGIC PLAN
7. PUBLIC COMMENTS
In accordance with the Brown Act, public comments are limited to item(s) on the published agenda. Unless an item has been placed on the agenda, no discussion or action may be taken by the Task Force. The facilitator may 1) acknowledge receipt of the information; 2) refer the matter to staff for further study; or 3) refer the matter to a future agenda. (See *Task Force Agenda Cover Sheet* for further information on public comments.)
8. ADDITIONAL DATA POINTS OR RESOURCES NEEDED
9. ADJOURNMENT

*The next regularly scheduled Special Education Task Force Meeting will be held on Wednesday, May 2, 2018, at **the District Office**. The San Dieguito Union High School District Office is located at 710 Encinitas Blvd., Encinitas, CA 92024.*



MINUTES

Board of Trustees
Joyce Dalessandro
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Maureen "Mo" Muir
John Salazar

Superintendent
Eric R. Dill

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT SPECIAL EDUCATION TASK FORCE MEETING

WEDNESDAY, MARCH 14, 2018
9:45 AM – 2:15 PM

PACIFIC TRAILS MIDDLE SCHOOL
5975 VILLAGE CENTER LOOP ROAD, SAN DIEGO, CA 92130

The Special Education Task Force of the San Dieguito Union High School District held a meeting on Wednesday, March 14, 2018, at the above location.

Attendance / Committee:

Parent Representatives: Sophy Chaffee, Nancy Lazerson, Kent McIntyre, Karen Rusnak, *Lisa Shulman (Absent)*

NCCSE CAC Representatives: Julie Law-Cheeseman, Amy Flicker, JoAnne Stress

Certificated Staff (Special Education): Liz Dargan (Academic Support at TPHS), Diane Dekker (Learning Center at EWMS), Paula Goodfellow (Speech and Language Pathologist, Elizabeth Marshall (Academic Support at TPHS), Kellie Maul (Functional Life Skills at OCMS)

Certificated Staff (General Education): Duncan Brown (Counselor at SDHSA), Erin Charnow (Math at LCC), Matt Livingston (Science at TPHS), Roxzana Sudo (English at TPHS), Mark VanOver (Social Science at CCA)

Workability: *Nathan Molina (Transition Services Coordinator) (Absent)*

Classified Support: Elizabeth DeVal (Workability / TPP)

Administrators: Rob Coppo (Principal, TPHS), Cara Dolnik (Principal, CVMS), Tiffany Hazlewood (Program Supervisor, District Office), Jeremy Meadows (Assistant Principal, LCC), Brieahna Weatherford (Principal, OCMS)

Attendance / Project Lead:

Mark Miller, Associate Superintendent, Administrative Services
Meredith Wadley, Director of School and Student Services

Maureen O'Leary Burness, Facilitator
Lesley Rhodes, Executive Assistant, Educational/Administrative Services, Recording Secretary

Attendance / SDUHSD Superintendent:

Eric Dill

1. CALL TO ORDER

Maureen O'Leary Burness called the meeting to order at 9:55 a.m.

INFORMATION ITEMS

2. WELCOME

Ms. O'Leary Burness welcomed the group and reviewed the meeting agenda.

3. APPROVAL OF REVISED MINUTES / JANUARY 17, 2018 SPECIAL EDUCATION TASK FORCE MEETING

Motion by Nancy Lazerson, second by Kellie Maul, to revise the minutes of the January 17, 2018 Special Education Task Force Meeting, to include the common goal areas under consideration. Motion carried unanimously.

4. APPROVAL OF MINUTES / FEBRUARY 13, 2018 SPECIAL EDUCATION TASK FORCE MEETING

Motion by Liz Marshall, second by Nancy Lazerson, to approve the minutes of the February 13, 2018 Special Education Task Force Meeting. Motion carried unanimously.

5. SPECIAL EDUCATION UPDATE: FEEDER DISTRICT TRANSITION MEETINGS: MEREDITH WADLEY

Meredith Wadley, Director of School and Student Services provided an update on the feeder schools to SDUHSD transition meetings and presented a draft of a brochure that can be used at transition meetings.

6. REVIEW OF DRAFT GOALS – CONSENSUS PROCESS: MAUREEN O’LEARY BURNES

Ms. O’Leary Burness facilitated the process of reviewing and revising the common goal areas stakeholders identified at the last Task Force meeting. The common goal areas included:

1. Communication
2. Transitions
3. Curriculum and Instruction
4. College and Career Readiness
5. Data
6. Meaningful Student Involvement/Inclusion
7. Staffing and Professional Development
8. Evidenced Based Practices

7. ELECTIVE COURSES DISCUSSION

Dr. Michael Grove, Associate Superintendent for Educational Services, discussed questions raised by the Task Force during previous meetings, related to curriculum and instruction, professional development, and elective course development.

8. LUNCH BREAK

Ms. O’Leary Burness convened the meeting at 12:15 p.m.

Ms. O’Leary Burness reconvened the meeting at 12:40 p.m.

9. GROUP ACTIVITY: REVIEW AND REVISE DRAFT STRATEGIC PLAN, CONTINUED

Ms. O’Leary Burness facilitated the development of the final draft of the common goal areas, and briefed the group about the next steps in the process, drafting action steps for each goal and subsequently reaching consensus on a draft of the strategic plan.

10. PUBLIC COMMENTS

There were no public comments.

11. ADDITIONAL DATA POINTS OR RESOURCES NEEDED

Ms. O’Leary Burness closed the meeting by asking the group the following three questions to ponder and to then deliver feedback for future agenda development:

- a. What data points do we still need to explore?
- b. What else, generally, do you need to do your work?
- c. What questions do you have?

12. ADJOURNMENT

The meeting was adjourned at 2:15 p.m.

Maureen O’Leary Burness, Position (Facilitator)

Date

Mark Miller (Associate Superintendent)

Date